

RancheView School Parent Council
Tuesday, September 19 meeting minutes

7:15pm – 8:00pm

PRESENT

Erin Sturgeon
Kim Demarce
Sharon Cronin
Tracey Drummond
Chelsea McGee
Michelle Finch

Fiona Gilbert
Michele Delaney
Stacey Fluker
Rochelle Snively
Rhonda Gervais
Jakki Mackenzie

1. Call to Order: 7:27pm Erin Sturgeon
2. Welcome & Introductions – Erin Sturgeon
3. Approval of Agenda: 1st Fiona Gilbert 2nd Rochelle Snively
adjusted to include presentation of Financial Statement
4. Presentation of School Council Financial Statement – Erin
 - see attached
 - busing for Camp Jubilee came in ~half of projected amount; lower cost was due to busing being a shuttle service as opposed to charter
 - holdbacks are for Screenagers and banner/signage
5. Explanation of Council Positions and Roles
 - reminder that council bylaw indicates one cannot hold executive position on both Fundraising Society and Parent Council
 - Need minimum of 50% of elected board present to make vote; Half of board present and accounted for.
 - See attached School Council Operating Guidelines for detailed position descriptions
6. Elections – Erin to facilitate election as she will not be running for this year's council
 - A. Chair – Fiona Gilbert; Will be run as co-chair position. Co-chair TBD
 - B. Vice Chair – to remain empty but will have co-chair per above
 - C. Secretary – Chelsea McGee
 - D. Treasurer – Michele Delaney
 - E. Fundraising Liason – Rochelle Snively
 - F. Volunteer Coordinator – will remain empty; Sign up Genius should cover most of our needs
7. Adjournment 7:55pm – Fiona
 - next meeting Tuesday, October 17th