

RancheView School Fundraising Society
Meeting
6:30pm Thursday October 6, 2016
RancheView School

MINUTES

Present: Aaron Gertzen, Jakki Mackenzie, Rochelle Snively, Kim Demarce, Jonathan Klinger, Camille Brandt, Sharlene Strachan, Brittany Hartwick, Ingrid Fitzpatrick, Rhonda Gervais, Kim Goodkey, Marcia Gilbert, Kristi Hill

Regrets: Christa Hoff

1. Call to Order - 6:35pm
2. Approval of Agenda - Motion to approve, Kim D. 2nd by Sharlene S. All in favour.
3. Approval of September 8/16 Minutes - Motion to approve, Aaron G. 2nd by Kim G. All in favour.
4. Executive reports
 - a. President - Aaron G.
 - i. MTA Golf update: Tournament on Saturday (Oct 1) was a success, team of teachers participated, Aaron spoke to group at dinner, \$75000 was raised, we received \$35000. Photo Opp this coming Tuesday, need volunteer. Rochelle can be there. Aaron has spoken to local papers and we should be featured. There was a lot of exposure of our cause to new people that hadn't yet been aware of the need to raise funds for playgrounds. The Mexico accommodation voucher donated to the MTA by our Society sold in combination with flights donated by others for \$6000.
 - b. Treasurer - Jakki M.
 - i. Quickbooks software that was purchased will not work for our needs as the treasurer will change, and there are compatibility issues from PC to MAC and back again. Software has been returned and refund will be paid back to RSFS by Jakki M. Excel spreadsheet has been created for all financials since June and will be the record keeping method going forward.
 - ii. Mid-transfer of address to school, has not yet rec'd most recent bank statement, but as of September, have \$16182.14 in the bank, including 2 cheques deposited from Mabel's Labels and Friends of Mitford (F.o.M. funds are restricted and cannot be used for any playground or promotion of

playground fund raising). Quickbooks refund and MTA cheques to be deposited next, will bring our balance over \$50 000.

- iii. Needs to receive or create expense report form as past receipts are not clearly marked.

5. Nominate & elect open board positions

- a. Vice President - Rhonda G acclaimed
- b. Director At Large - Brittany Hartwick acclaimed

6. BC Fruit Fundraiser - Jakki M

- a. Monday, forms were assembled and distributed to classes. Some children did not bring them home, and more forms will be available from Jen B or Darlene J in the office if needed.
- b. Will need to organize volunteers to collect funds and forms morning of October 21, and then over the following week count money, tally orders, double check everything and create master order to submit to farm.
- c. Will also need to have volunteers to unload & sort in November.
- d. Reminder should go out Oct 19th to families to remind of Oct 21 due date for orders.

7. Grants Update - Aaron G

- a. Michelle Finch and Aaron are working on them. Big ones in progress like Shaw, some others are waiting to hear back from such as Bow River Campground. Will check if Canada Dry/Motts has been looked into (suggested by Kim D)

8. New Business

- a. Textile Collection Bin has arrived
 - i. Jakki M will submit direct deposit form for RSFS to receive payments from bin collection
 - ii. Rochelle S will post on RSFS Facebook page that bin has arrived
 - iii. Rochelle S will get contact info from Aaron for Melanie and connect with Sharon Cronin to organize textile drive during Learning Showcases in two weeks.
- b. November Tim's Pizza Vouchers (*will be postponed till after Christmas, due to item #8.n below.)
- c. Movie is a go for May 6, will need to select 2nd movie closer to that date with Fiona Gilbert.
- d. Valbelas Meat to be on November Agenda
- e. Items from Erin Sturgeon, Past VP, for follow up to be brought to Exec meeting.
- f. Future raffle to be on November Agenda. Jonathan K to discuss with Sharon C re Admin for a Day idea.
- g. Marcia G shares alternate route to WestJet ticket donation through Airport Giving, will send link, and Michelle F or Aaron G will apply. If not successful, Marcia & Brad and

Society will reach out for more WestJet employees in parent community to apply as a group.

- h. Sharlene S approached Crowfoot Liquor for MTA donation, but they require longer lead time to get approval for donations, will connect with them further ahead of next event.
 - i. Jakki M asks who is in charge of hot lunch. Up until recently RSFS had understood it to be a fundraising area, but Aaron G will find out for certain from Sharon C and Parent Council.
 - j. 70/30 split revisited, as it was previously not decided on. Jakki M Motion to adopt 70% playground, 30% general school needs/requests division of general fundraising going forward. Large Raffles and other events may be designated 100% playground until it is built. Rhonda G 2nds. All in favour.
 - k. Kim G asks about separate fundraising with in school such as Band. As this is typical, we will invite Kelly Nesbitt, music teacher, to our next meeting, to begin to work together and not overlap or duplicate any specific fundraising projects.
 - l. Aaron G & Jakki M have ideas for including students in design and plans for playground structures. Possible \$1/ballot idea if students build concept models. We will need to confirm with RVS & Sharon C where the final or even initial design decisions will be made before getting kids involved.
 - m. Aaron G has landscaper willing to donate time/labour, and is seeking to have RSFS have greater input into design.
 - n. Jonathan K has had parents ask about Co-Op or Fundscrip programs. Rhonda will look into this for November selling.
 - o. Brittany H proposes Break The Rules day, has raised 400-600\$ typically each time at Glenbow and can be done once a month. Kim D will bring list of past rules to November Meeting.
 - p. Kristi H and daughter Hannah propose a student branch of RSFS to work on in school fundraisers such as bake sale, candy grams, theme days. Camille Brandt offers to be teacher liason for this club, and will speak to Sharon C to get it rolling with Hannah.
 - q. Kristi H also asks about using SynerMail/Voice for reminders of deadlines and upcoming events. Rochelle will email Jen Barton to find out about access and also to have a Mabel's Labels reminder in the November newsletter
 - r. Many home businesses have been in touch regarding fundraisers. As it's difficult to fit them all in, we will look into a home business night/fair before Mother's Day in the spring - add to future agenda.
 - s. Aaron will connect with Gaming re: bumping up timeline for application if at all possible
 - t. Jakki will connect with Mr. Mikes re any opportunity for fundraising
9. Next Meeting - Thursday November 3, 6:30pm, in staff room.
10. Adjournment 7:50pm

Minutes recorded by Rochelle Snively, RSFS Secretary.