

RancheView School Fundraising Society
Meeting
6:30pm Thursday January 12, 2017
RancheView School
AGENDA

Present: Aaron Gertzen, Rhonda Gervais, Rochelle Snively, Jakki Mackenzie, Kim Demarce,
Brittany Hartwick, Christa Hoff, Sharon Cronin, Ingrid Fitzpatrick, Liz Mclean

1. Call to Order at 6:37pm. Introductions, new attendee Liz is our volunteer editor.
2. Approval of Agenda, motion to approve by Christa H, all in favour.
3. Approval of December 1/16 Minutes, motion to approve by Christa H, all in favour.
4. Current Bank Balance - Jakki M
 - a. End of December balance is \$60 683.34.
 - b. Additional deposits Mabels Labels, Bottles picked up by Brittany and private donation will bring total to approximately \$61 600
 - c. Rhonda has requested payment from Fundscrip, will be sent to the school for us.
 - d. Jakki will follow up on chargeback shown on statement but not clearly labeled
5. Travel Raffle Event - June 17 Finale
 - a. Waiting on Registries to file/stamp our revised bylaws, then can get application for trip raffle approved by Gaming.
 - b. Aaron G's contact at Gaming has said our application is good to be approved as soon as we have that stamped copy of the bylaws.
 - c. Rhonda is working on ticket draft copy to accompany application
 - d. Aaron will continue to follow up with Registries.
 - e. (Event discussion moved to item 9)
6. Home Business Event (TBD - Early April?)
 - a. Sharon ok's event, and date as April 11.
 - b. Price will be 40\$ if supplying own table (with soft protective covers on legs - tennis balls or similar), or 50\$ if school to supply approx 6' table. Will request a prize donation to save for our next raffle from each vendor.
 - c. School will supply 2 chairs per vendor, and there will be no power, no wi-fi.
 - d. Home Shopping Night, will welcome all family friendly vendors, and first choice will be offered to those on the RSFS contact list, then to the school at large, then the community at large.
 - e. Rochelle will organize, Christa will assist.
 - f. Sharon will speak to staff and consider arranging a story time or similar for students while parents shop.

7. Gift Of Time Auction - Feb 1 & 2
 - a. *date changed to Feb 7 & 8 as Student Led Conferences have been moved
 - b. Staff is looking forward to it and have submitted several contributions already.
 - c. Admin will 'top up' contributions after they see all that has come in
 - d. Jakki will prepare sign up forms for the time during the conferences to have the tables staffed
 - e. All agree that Rhonda should purchase banner for approximately 50-75\$, and she will speak to Jessica I (former board member) about rearranging the logo to suit a vertical banner.
8. Movie Planning
 - a. May 6 Event
 - i. Still no good option for younger viewers, will sell for Guardians only and use both (or 3 if needed) theatres for this movie.
 - ii. Profit of approx 900\$ if one theatre is filled
 - iii. Raffle and 50/50 draw (using prizes donated from April shopping night vendors)
 - iv. \$10 ticket price
 - v. Start selling/promoting tickets April 11
 - vi. Rhonda will connect with Lindsey who had sponsorship businesses in mind
 - vii. Christa also has a possible sponsor to connect with
 - viii. Theatre cost (sponsorship level to request) is approximately \$750 for one theatre or \$1300 for two. The large theatre holds 175 people (sell about 160-165 tickets) and the others hold approximately 100 people.
 - b. Future Events
 - i. Have booked with Fiona G for Nov 24th, new Disney/Pixar movie Coco
9. Trip Raffle/Year End Event
 - a. June 15th 6-8pm
 - b. Will need to end raffle ticket sales on June 7th and do draws at 2 times or all at once
 - c. Plan for RAIN, hope for sun.
 - d. Food trucks in parking lot
 - e. Hoedown / Barn Dance Theme
 - f. May have cafe or saloon theme room and extra hour of 'late night' for older students
 - g. Have glow sticks, penny candy, water, donuts etc for sale
 - h. Look into borrowing E.Barrett's cotton candy machine
 - i. Consider mechanical bull, wagon rides
10. Items to note/New Business
 - a. Fall Scholastic Book Fair will be Oct 23-27
 - b. Need to provide 'upcoming events' info for Fundraising bulletin board at school
11. Adjournment at 8:12pm

*Note: Due to the time required for planning, all executive reports & non-urgent new business are deferred to the Feb 2 Meeting.

Minutes prepared by Rochelle Snively, Secretary