

RancheView School Fundraising Society  
Meeting  
6:30pm Thursday December 1, 2016  
RancheView School

MINUTES

Present: Aaron Gertzen, Rhonda Gervais, Rochelle Snively, Jakki Mackenzie, Christa Hoff, Brittany Hartwick, Sharon Cronin, Jonathan Klinger, Margot Kaczur, Hannah Hill, Fiona Gilbert, Kristi Hill, Michelle Finch, Lindsey Hopkins

Regrets: Kim Demarce

1. Call to Order @ 6:39pm
2. Approval of Agenda, Motion by Christa H, 2nd by Jakki M, All in favour with corrected date
3. Approval of November 3/16 Minutes, Motion by Rhonda, all in favour
4. Student Fundraising Club - Student & Staff Representatives - Hannah shares their first event will be December 9th - Break the Rules Day. 25cents per rule, and there is a list of 6-7 rules to choose from. No extra help is needed, they have made posters and will be making announcements.  
  
QUESTION for Hannah regarding communication to parents about break the rules day- Camille Brandt updated us after the meeting to confirm that it will be included in the weekly highlights, but a specific individual email will be sent out about this day.
5. Executive reports
  - a. President - Aaron G - NTR
  - b. Vice President - Rhonda G
    - i. 5 tubs cookie dough left, asks for volunteers to bake and return to school Tuesday Dec 6 for story night, will sell cookies there. Any leftovers to be frozen for student bake sale later this month.
    - ii. Fundscrip has been collected, will gather late forms Monday. Has started to enter orders and things are on track for Dec 12 delivery. Will arrange smaller pick up times at the school for parents, anyone who doesn't pick up will have their order left at the office for them.
    - iii. Raffle Baskets - assembled and ready. Ticket draft shared and will be printed with addition of line for email. Jakki M has sign up sheet for volunteers to staff table. Will have student club tour baskets around classrooms to promote, and Sharon C will include the raffle in the announcements. Draw for winners will

take place at Rhonda G's home on Friday December 9th. If we have 500 labels on hand, or have them donated this weekend, Rochelle S will prepare them for the agendas Monday to promote the raffle.

- c. Secretary - Rochelle S - NTR
- d. Treasurer - Jakki M
  - i. AGM Report sent in, but address change has not yet taken effect, has forms to submit again to ensure this is updated.
  - ii. Balance is \$55058.81, includes recent payment from Mabel's Labels for \$104
  - iii. Additional to that is cheque received today from Alaris Royalty Corp for \$5000
  - iv. Has profitability charts for all events ready and will upload to Google Drive
- e. Director-at-Large - Brittany H - Bottles collected have raised \$112 to day, funds given to Jakki M tonight.

- 6. By-Law Amendment to open membership further - Aaron G - presents Special Resolution to amend by-laws. This is required by AGLC to move forward with our Casino Application.

*Be it resolved that the bylaws of the RancheView School Fundraising Society are amended as follows:*

***Definitions***

*Repeal current definitions of Member(s) and replace with the following:*

*Member(s) - Any person residing in Alberta may become a member by a favorable vote passed by a majority of the members at a regular meeting of the Society.*

***Section 1 Membership***

*Repeal Section 1 (2) and replace with the following:*

*2) Any person residing in Alberta may become a member by a favorable vote passed by a majority of the members at a regular meeting of the Society. Such voting shall be by ballot, unless the meeting by resolution otherwise decides.*

Discussion raised a concern regarding open membership allowing for members to direct funds to be used outside of RancheView School. At this time most feel this is unlikely and we will discuss

at the AGM if further amendments to the bylaws would be beneficial in light of this membership amendment.

Aaron G directs a vote, and all voting members are unanimously in favour of the Special Resolution as written above.

7. Textile Bin - Rochelle S - October Bin Contents were 183lbs, and our payment will be \$14.71. November contents that have been weighed already are 630lbs, we will get the final total the first week of January. TransTextile has suggested a second bin, and has supplied a decal to provide further guidance as to the purpose of the bin. Discussion at this time is to maintain only the current bin and evaluate again in a couple months.
8. New Business
  - a. Jonathan Klinger's relatives have made cash donations of \$450. He will direct them to tax receipt option on our Facebook page or give funds to Jakki M.
  - b. Christa H will prepare 2016 Thank You for local paper to include Kimmett Foundation, Alaris Royalty Corp, and all other donors large & small, to be published in early January.
  - c. Brittany H has been told by her Jayman contacts that they definitely plan to make a contribution.
  - d. Sharon C met with Jayman representatives and did not get the same impression, however she would like to work with RSFS to send a letter requesting support to Jayman.
  - e. Fiona G requests that Movie Event be given discussion time at the January meeting, to consider 2nd movie and scope of event - sponsors, raffle, pancake breakfast etc. We will also have information at that time to select movies & dates for the following 12 months. Fiona G donates her labour so our cost is approximately \$600-750 to rent a theatre, seating ranges from 96-145, and there may be a cost of \$150 or so to display a sponsor's logo with a "Thank You" Kristi adds that CCA has used sponsors to cover costs, so all ticket sales are funds raised, and recalls that 1500-1700 has been raised during a movie event.
  - f. Lindsey has family connections that may be interested in sponsorship of events, she will come to January meeting.
  - g. Jakki M recommends to Michelle F to connect with 100 Men Who Give a (Darn), 100 Women who Care regarding donations.
  - h. Jakki M proposes merging of Donation & Grants worksheets into one big list.
  - i. Jakki M questions regarding Student Bake Sale - will they be soliciting baked goods? Sharon C answers No - they will work with in their direct connections, but if anyone wishes to contribute nut-free baking it would be welcome - finger food only such as cookies or squares. She will get a date to Rochelle S, who will share the info with our RSFS contact list. Fiona G offers to donate Movie House Popcorn for bake sale.

- j. Jakki M has found out info re: vacation raffle offered by Allison Temple at TPI Travel Agency - 3 schools in Cochrane area are doing this now. Tickets sell for \$100 and a minimum of 250 tickets must sell for the draw to proceed. A maximum of 500 tickets can be sold. Allison Temple uses the first \$25 000 raised to purchase the trips. Any funds beyond that are for the Society. Typically a draw per month over a year, but can be condensed to 6 months. If winner doesn't want the trip, they can collect 75% of the value of the trip in cash as their prize. Recommends selling tickets over a 3mth period Discussion about raffle proposes preparing details for January meeting, and moving ahead with a sales period of March April May, prize drawing in June for ALL trips if possible.
- k. Jakki M recommends Art Night tie in with class canvas projects by 4Cats - one large art piece per class for auction, Sharon C will discuss with staff.
- l. Christa H has been approached by The Clothesline that if a letter is provided to them, they would like to make a donation of between \$1000 - \$5000. Rochelle will get a current letter prepared.

9. Adjournment by Aaron G @ 8:02pm

Minutes prepared by Rochelle M Snively, Secretary