

RancheView School Fundraising Society
Meeting
Thursday November 2, 2023, 7pm
RancheView School Learning Commons

MINUTES-DRAFT

Present: Aaron Gertzen, Chelsea McFayden, Rochelle Snively, Scott Maguire, Jen B, Adam W, Lynette Lapan-Smith, Cody Kempster
Regrets: Nicole Champagne-Ross

1. Call to Order by Aaron G at 7:04pm
2. Motion for Approval of Agenda by Scott M, seconded by Jen B, all in favour
3. Motion to Approve September 14, 2023 Minutes by Scott M, seconded by Jen B, all in favour
4. Reports
 - a. President
 - i. Motion by email for ongoing raffle
 - b. Treasurer report provided by Nicole C-R, and read by Rochelle S
 - i. Full details at end of document
 - ii. Community Account (ending 654) - \$5,354.71
 - iii. Fundraising Account (ending 665) - \$39,451.11
5. Any other Campaigns for fall 2023 into winter 2024
 - a. Coffee - decide to proceed for pre-Christmas delivery
 - b. Band Fundraisers - NTR, they will be handled within the band program
6. Funding Requests from school admin
 - a. There will be big field trips for band and gr7 overnights in the spring
 - b. Transportation - costs are rising, example is gr 1 & 2 swim lesson, local transportation is \$330. Joelle Kile in office is looking at alternate bus lines to see if there are savings
 - c. Music Program Requests
 - i. Tone Chimes (similar to handbells) \$4,124.40
 - ii. Guitar Stand \$1,675.00
 - iii. Bass Bars \$1,270.00
 - d. Apple TVs need adapter wiring kit to function well with projectors \$1,500
 - e. Admin also wants to thank parents & fundraising society board for helping, for volunteering at and overseeing casino, time, effort & commitment to continue supporting projects at the school that free up the school budget for things like staffing and other needs
 - f. Motion from Scott M for up to \$1,500 for the HDMI projector kits, seconded by Jen B, all in favour.
 - g. Motion from Chelsea M for \$1,675 for the guitar stand, seconded by Scott M, all in favour
 - h. Motion from Chelsea M for \$5,000 towards field trips including transportation to benefit all grades equally, seconded by Jen B, all in favour.
7. Update from school admin on purchasing
 - a. Breakfast Club appliances
 - i. New mixer is great, a 2nd bowl will be ordered to improve efficiency, more muffin pans have been purchased and the office staff is looking into purchasing a freezer. The breakfast club serves 170 students on average each morning.
 - b. Security Cameras
 - i. These have been installed and are running. Door access cameras will come in the future as an RVS division project.
8. Vacant director-at-large positions (2)
 - a. Deferred.
9. New Business
 - a. Adam shares food service fundraising options through his employer's product line. Will forward details to school admin & fundraising society executive and look at February meeting to plan a spring fundraiser.

- b. Lynette L-S shares that school council is working on a family dance. Fundraising Society will support with raffle permit applications if needed.

10. Meeting Dates - February 1 2024, May 23 2024 (AGM)

11. Aaron G Adjourns meeting at 8:46pm

Links: September [Minutes](#)

Full Treasurer's Report Below

TREASURER'S FINANCIAL REPORT – Compiled by Nicole Champagne-Ross

RancheView School Fundraising Society

For Month Ending October 31, 2023 – prepared for Nov 2, 2023 meeting

Reported balance of accounts at last meeting (September 14, 2023)

- Community Account (ending 654) - \$5165.03
- Fundraising Account (Casino Funds – ending 665) - \$62,599.10

UPDATES

Community Account (Ending 654)

INCOME (deposits)

- Textile Recycling - \$192.23
- Mabel's Labels - \$53.21
- Credit Interest - \$0.24
- o TOTAL INCOME - \$245.68

EXPENSES

- 2 x \$3.00 Monthly Maintenance Account Fee - \$6.00
- \$50.00 Withdrawal by Treasurer for Raffle Ticket Float
- o TOTAL EXPENSES - \$56.00

o Ending Cash Balance \$5,354.71

Fundraising Account- Casino Funds (Ending 665)

INCOME (deposits)

- Credit Interest - \$43.06
- o TOTAL INCOME - \$43.06

EXPENSES

- 2 x \$3.00 Monthly Maintenance Account Fee - \$6.00
- 2 Cheques to RancheView School for Purchase Orders on Approved Purchases
- o Cheque #532 – Industrial Mixer for Breakfast Club \$4,146.45
- o Cheque #533 – Security Camera System \$19,038.60
- o TOTAL EXPENSES - \$ 23,191.05

o Ending Cash Balance \$39,451.11

Reconciled Bank Balance

- Community Account (ending 654) - \$5,354.71
- Fundraising Account (ending 665) - \$39,451.11
- o Total Cash Balance - \$44,805.82
- *No current outstanding cheques